

Hoylake Holy Trinity CE Primary School

'Learning for Life, Caring for All, Living each Day to the Full, Together as a Community, with Jesus by our side'

Committee Structure & Lead Governor Roles (Sept 2024)



Resources and Finance Committee covers: Finance, pay, health and safety, premises, staffing and appraisal, SLAs
School Development Committee covers: Data and assessment, school improvement, curriculum, Teaching quality

Governors/ Role	Specialist Link Roles	Subjects and Year Group link roles	Head teacher Appraisal	Resources & Finance	School Development
Chris French Chair of Governors (Co-Opted)	Governor Development, HT Wellbeing	ICT Year 3/4	X Chair of Governors	X	X
Robyn Challenor (Parent Governor) Sept 2021	Early Years	F1/F2 Humanities	x Vice Chair of Governors		X
Christine Wright (Headteacher/ Governor)	N/A	N/A		X	X
Kate Harper (Deputy Headteacher)	N/A	N/A		X	X
Steve Morris (Co-opted) Sept 2021	Buildings and Premises	Maths Year 1/2		X Chair	
Mr Phil Griffiths March 2020 (Parent Governor)	Safeguarding/Sports Premium	PE Year 5/6		X	
Dr Peter Ham (Foundation Governor)	Church Links/Community Engagement	English / Literacy			X
Lucy James (Co-Opted) Oct 2016	SEND. Wellbeing	Year 3/4			X Chair
Rev Paul Rossiter (Church)	Collective worship / Church Links. Safeguarding (second link governor)	RE Year 1/2	X	X	
Ros Free (Local Authority). Sept 23	Health & Safety	Science Year 5/6		X Vice-Chair	
Andy Thomas (Co-opted) Sept 2018	Data and Assessment Pupil Premium	Year 5/6 Humanities		X	X
Mike Evans (Staff /Nov 22)	N/A	N/A		X	
Mrs Margaret Wright Associate Gov					X
COMMITTEE TOTAL			2	9 (3)	8 (3)

The Governing body will convene, as needed, committees and panels to cover; exclusions, staff disciplinary hearings (and appeals), grievances, complaints and pay appeals. The constitution of these panels to be such that conflict of interest or personal involvement can be avoided.

Notes on link governor roles

Roles in bold in the table are those required by DfE

The role of a link governor

This will vary according to the nature of the appointment, but in general, it involves:

- Making pre-arranged visits to the school, with a clear focus
- Keeping the governing board informed about the area for which they're responsible, and acting as a link between governors and staff
- Supporting the member of staff who is responsible for the particular area/subject
- Developing knowledge in the specialist area and taking part in relevant training
- Ensuring the school has relevant policies in place
- Monitoring the implementation of the school's strategy in the specialist area

Make sure your link governors align with your school's strategic priorities in the [SIP](#).

What does this mean at HHT?

For specialist link roles, governors will interact with the relevant staff lead in the most appropriate way and report back to FGB meetings.

For subject link roles, governors will generally undertake a visit to the school annually to undertake a learning walk or similar to explore the subject in greater depth and report back to FGB.

Year group link roles are very informal and is designed as a further route for governors to form links with the school and understand the working of the school community. In this regard governors may attend a specific year group assembly, show, activity or presentation etc.

Really good descriptions of link gov roles are in the key, link below

<https://schoolgovernors.thekeysupport.com/the-governing-body/roles-on-the-governing-body/link-governors/?marker=content-body>